



**Board of Directors' Meeting
MINUTES**

Wednesday, June 19, 2019

4:30 p.m.

Board of Education Office, Chesley

Present: George Sanz (Chair), Linda Van Sligtenhorst, Jamie McKinnon, Christena Dawson, Tim Nicol, Julie Lawrence, Selwyn (Buck) Hicks, Donald Porterfield, Gord Hammer and Marie Tudor

Staff: Phyllis Lovell, Kelly Ferris, Deb Pope and Julie Lipsett

Guests: Patti Ottewell, FPA and John Bujold, Bakertilly

Regrets: Dave Wyles, George Mackowski and Christine John

Recorder: Kim Fleming

1. **Welcome / Opening Remarks**

George Sanz welcomed everyone to the meeting.

2. **Approval of the Agenda / Conflict of Interest Declaration**

BE IT RESOLVED

THAT the Board accepts the agenda as presented.

MOVED by Selwyn Hicks; SECONDED by Linda Van Sligtenhorst

CARRIED

No Conflict of Interest Declared.

3. **Approval of the Minutes from May 15, 2019 Meeting & Business Arising**

BE IT RESOLVED

THAT the Board accepts the minutes from the May 15, 2019 meeting as presented.

MOVED by Linda Van Sligtenhorst; SECONDED by Jamie McKinnon

CARRIED

4. **Presentation – Audited Financial Statement**

Presenter: John Bujold, Bakertilly

John Bujold from Bakertilly presented on the results of the audit to the year ending March 31, 2019.

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgement in the particular circumstances. Bakertilly set a preliminary materiality of \$200,000 based on their audit planning, which remained unchanged throughout the audit.

Bakertilly will be issuing a clean audit opinion at the Annual General Meeting on June 26, 2019.

5. **Reports**

• **Chair Report**

George Sanz shared with the Board that this will be his last meeting as Chair. George thanked the board for their patience with him over the last year. He also thanked Phyllis Lovell for her leadership and guidance; Kim Fleming; Kelly Ferris and Jeff Nickel and the finance team; senior team and the full leadership team and also he thanked the board committee chairs for their leadership and dedication. George also acknowledged Karen Beitel and Jay Kaufman from KTA Inc. and thanked them for their expertise with the creation of our new Strategic Plan. George also thanked and wished Jamie McKinnon, Gord Hammer and Selwyn (Buck) Hicks all the very best as they leave the Board.

• **OACAS**

Phyllis Lovell provided the report on behalf of Christine John who attended the Governance OACAS leadership meeting in June. The PowerPoint presentation that was presented at the governance meeting on Sunday, June 2nd will be posted on the Board Portal.

Governors were asked some strategic questions including how might the various governance scenarios improve or impair services in local communities and as a collective of governors and what do you want the Ministry to know.

The Minister has the power to restructure child welfare including enhancing efficiency, effectiveness and consistency of services.

OACAS in partnership with the sector are developing scenarios related to structure, governance and scope to be used to prepare for any upcoming changes in the child welfare system.

OACAS on behalf of our Boards would endorse a 2-pronged approach including background research, data and outcomes information for each scenario that can be shared with the Ministry Planning Table(s) and will inform risk and issues management. Response strategies will be informed by the background research and developed in anticipation of Ministry of Children, Community and Social Services (MCCSS) announcement.

A recommendation went out to the sector to encourage each child welfare organization to set up a meeting with their local MPP representative to share their views and opinions on how families and children are served and to encourage relationship building. Ms. Lovell has contacted Bill Walker's office and a meeting has been scheduled in July. The Board Chair and Chair Elect will join Ms. Lovell in meeting with Mr. Walker to share our hopes and wishes on how families are served in our local region.

• **Foster Parent Association**

Patti Ottewell presented on her report. The FPA meeting in May went well with guest speakers from the Family Resource Workers (FRW) to talk about the Continued Care and Support for Youth (CCSY) and those

youth on VYSA. The discussion was around what happens to those youth when they are no longer in a foster home.

The June FPA meeting agenda was to review and approve their bylaws. These bylaws will be posted on the foster parent website and BGCFS website. The recently scheduled Evening of Dialogue was well attended by staff and foster parents. Foster Parents voiced their appreciation for being a part of the strategic planning process and felt that they had a voice and were heard.

- **Chief Executive Officer**

Phyllis Lovell presented on her report. Ms. Lovell reminded the Board that Friday, June 21st is National Indigenous People's Day. BGCFS will celebrate with an acknowledgement in the morning at both locations. There is also a community event at Saugeen First Nations where staff has been invited to help out and serve with the feast that will be served at the end of the day on Friday.

The Board will take a break over the summer after next week's Annual General Meeting. During the summer, BGCFS will participate in two Ministry reviews and the results of the reviews will go to the Service and Quality Committee in October. Ms. Lovell updated the Board on last year's Foster Care Licensing review and shared information that we have still not received our report from last year's review but are expecting it within the next two weeks.

Ms. Lovell indicated that the Board will not be completing the 2019-2020 Good Governance Survey that was supported and funded by the Ministry. OACAS administered the survey and due to no funding this year, there will not be a survey. The survey results were used to inform Governance Performance Indicators and were completed by an external consultant which allowed for the quick turnaround on the roll up on the local and provincial feedback. OACAS is currently working with the Ministry and the Conference Board to determine what future governance performance indicators may be and if they can or should be incorporated into a future survey tool. They will work on designing a Governance Survey that can be delivered and reported on by OACAS as part of the ongoing support for local governance next spring.

Jay Kaufman and Karen Beitel attended a full staff meeting on June 10th to present the new Strategic Plan. Our staff members who participated in the Strategic Planning Steering Committee took the lead on presenting on the 4 pillars. Like at the strategic planning retreat, the groups were set up as a knowledge café style and this went really well with both staff participation and really good feedback on the next steps. One of the questions asked was how can we take this new plan and make it meaningful with the work that we do. There were some rich conversations that will be helpful to the senior team and the full leadership team moving forward.

- **Finance, Risk Management & Audit**

Gord Hammer presented 'verbally' his report from the June 19th meeting. The committee was presented with the draft audited financial statements by John Bujold from Bakertilly. A big thank you to Kelly Ferris and Jeff Nickel and the finance team for their hard work and commitment during this process.

After a review of the Memorandum of Understanding between BGCFS and United Way Grey Bruce by the Board, it was realized that there were further revisions required so the MOU will be updated and brought back for review and endorsement at the September Board meeting.

BE IT RESOLVED

THAT the Board of Directors accepts the Draft Audited Financial Statement as presented.

MOVED by Don Porterfield; SECONDED by Julie Lawrence

CARRIED

BE IT RESOLVED

THAT the Board of Directors accepts the FRMA Committee verbal report as presented.

MOVED by Gord Hammer; SECONDED by Don Porterfield

CARRIED

- **Service and Quality**

Donald Porterfield presented from the meeting on June 5, 2019.

BE IT RESOLVED

THAT the Board of Directors accepts the Service & Quality Committee report as presented.

MOVED by Don Porterfield; SECONDED by Gord Hammer

CARRIED

- **Nomination Committee**

Christena Dawson from the Nomination Committee presented on her report.

Due to the three board vacancies, (James McKinnon, Gord Hammer and Selwyn (Buck) Hicks), an ad was placed in the local Owen Sound and Walkerton newspapers as well as posted on the BGCFS website advertising for new board members.

The committee was happy to report that they have recently conducted two interviews and would like to recommend that the board approve that Renee Schlonies and Pastor Andrew Marttinen be nominated for election at the AGM on June 26th, 2019. James Rice, past board member and former crown ward with legacy Bruce CAS has asked to return to the board. The committee reviewed this request and decided that they would not proceed with interviewing Mr. Rice but would make a recommendation to the board that he also be nominated for election at the AGM next week.

BE IT RESOLVED

THAT the Board move to have Renee Schlonies, Pastor Andrew Marttinen and James Rice be nominated for election at the Annual General Meeting on June 26, 2019

MOVED by Christena Dawson; SECONDED by Don Porterfield

CARRIED

6. **New Business**

No new business.

7. **In-Camera (if required)**

No in-camera

8. **Adjournment**

Meeting was adjourned at 6:30 p.m.

9. **Next Meeting** – Wednesday, September 18, 2019 at 4:30 p.m. in Chesley